6-9-26 CFDMC Board Meeting Minutes

Participants: Eric Alberts, Maria Bledsoe, Lynne Drawdy, Molly Ferguson, Nicole Fulton, Alan Harris, Dr. Vincent Hsu, Dr. Ethan Johnson, Dr. Peter Pappas, Ken Peach, Christina Proulx, Wayne Smith, Clint Sperber, Lynda W.G. Mason, Dustin Williams

Welcome & Call to Order: Eric Alberts called the meeting to order and welcomed those in attendance. A quorum was reached. Lynne reminded Board members that AI recordings are not permitted.

Approval of May 19, 2026 Board Minutes: Eric Alberts reminded the Board that the May minutes were sent out with the calendar invitation. Dr. Pappas made a motion to approve the minutes as submitted and Ken Peach seconded the motion. There were no discussion or opposition and the motion carried.

Update on Audit/Treasurer's Reports: Lynne reported that as the new accountant began posting FY 25-26 expenditures in QuickBooks, she found multiple errors made by the previous accountant. She is working on cleaning up those errors and expects to be finished soon. The accountant will then send the monthly treasurer's reports beginning with February 2026. Lynne advised that there was no fraud or embezzlement and all were bookkeeping errors. The clean-up is going to cost more than we expected but is necessary so that we can pass the single federal audit which is due by June 30th. Some annexes are still under review. Dr. Hsu stated that it is important for all hospitals to be ready to receive a patient with a high consequence infectious disease. The Coalition and AdventHealth hosted a NETEC training in May to help hospitals prepare. The pediatric annex will be updated following a tabletop exercise with the three children's hospitals in September. Other annexes are still under review by subject matter experts. Lynne advised that during a review of the mass fatality plan, one of our region's medical examiners asked if we could open up the MOU to medical examiners outside Region 5. The Coalition facilitated establishment of this MOU among the five medical examiners offices in Region 5 after COVID as when there is no state declaration, FEMORS cannot deploy. The MOU allows the MEs to send personnel to support each other. The coalition only covers accident protection and medical liability through our regional medical assistance team policy. There was consensus that this could be beneficial, but the Board agreed that we should first check to see if FEMORS could take this on. Lynne will follow up on this.

Executive Committee Update: Eric advised that the Executive Committee approved today's Board agenda, and all other issues discussed are on today's agenda.

Old Business:

- **Contract/Funding Updates**: Lynne reported that we have received a contract renewal effective July st with level funding and the same deliverables as this fiscal year. The state is now working on a contract amendment which will provide an additional $89,000 in funding. She stated this will be discussed under the Budget Revision agenda item. New tasks for this year include a cyber support plan, an extended healthcare downtime support plan, and a healthcare workforce assessment.

- **Board Engagement**: Eric stated that the Board engagement report was attached to the calendar invitation and he is pleased with the level of engagement. He encouraged all Board members to review the report for opportunities where you might be able to better support the coalition.

- **Issues Board / Traffic Light Report:** Clint stated that the updated report was attached to the calendar invitation, we are on track to finish all deliverables on time. He stated that Eric Alberts chaired a panel on family reunification at the Florida Emergency Management Symposium last week.

- **FY 25-26 Budget Revision**: Lynne advised that the proposed final budget revisions for this fiscal year were attached to the calendar invitation. All changes are highlighted in yellow and most of these were approved by the Board in May. She reviewed the final proposed changes, including adding the Deputy position (with no dollars included) to obtain state approval so we can begin the hiring process, and balancing under and overspent categories. Lynne stated that the current budget includes a refurbished laptop from TechSoup and she asked for approval to buy a heavier duty laptop. No additional budget is needed as we are underspent in the IT line item for this year. Molly Ferguson moved to approve the budget revision as submitted and Maria Bledsoe seconded the motion. There were no further discussion or opposition and the motion carried.

- **FY 26-27 Budget:** Lynne reported that the original FY 26-27 budget was approved by the Board earlier this year with level funding and this will be submitted to meet the July 15th deliverable deadline. She stated that the Board approves several changes in May, including the new Deputy position (the max was included but we do not expect to hire at that level), addition of our portion of the statewide 15 till 50 training program and a statewide exercise, and participation in the national preparedness conference. When we receive the new contract, she will prepare a budget amendment for the Board's approval. Dr. Johnson made a motion to formally approve these changes, and Dr. Pappas seconded the motion. There were no further discussion and the motion carried.

- **Approval of Strategic Plan**: The Board reviewed the draft Strategic Plan discussed at the May meeting (a copy of the draft was attached to the calendar invitation). Lynne thanked Alan Harris for drafting several of the objectives. Molly moved to approve as submitted and Ken seconded the motion. Lynne advised that we will continue to build out the action plans and provide updates at the Board meetings.

New Business:

- **June Member Meeting**: Eric advised that the June meeting will be next week, and thanked Alan for hosting this at the Seminole EOC. There will be raffle prizes to encourage in person attendance. Eric reviewed the draft agenda. Dr. Johnson stated that he had planned to introduce the new Lake County Health Officer, but they will be at a statewide meeting next week. He will invite him and introduce him at the next Board call.

- **Board Approval of Quarter 4 Deliverables**: Lynne apologized for sending out all of these with little time for Board review and asked if it helped to have notes on any changes. Eric stated that it did. Lynne stated that other annexes are still under review. Dr. Hsu advised that we are working on an update to the high consequence infectious disease annex. NETEC provided feedback on our donning/doffing protocols, and the Coalition and AdventHealth hosted a frontline hospital training in May. Maria Bledsoe is providing updates to the disaster behavioral health plan. We will update the pediatric annex following a tabletop with the three children's hospitals in September. In reviewing the mass fatality plan, we received a request from a medical examiner to expand our MOU to others outside the region. Following discussion, the Board agreed that they are in favor of the concept but asked that this be discussed with FEMORS. The 2026 full scale medical surge after action report was sent out to the planning team for review with no changes received. Molly made a motion to approve all the deliverables as submitted; Dr. Johnson seconded the motion. There were no further discussion and the motion carried.

Board Open Forum:

- **Hospitals**: Eric advised that the earthquake last week created some issues in Central Florida, including some evacuations.

- **Trauma**: Dr. Pappas stated that the trauma advisory board had a great meeting, with good attendance, and an outstanding presentation on regional medical operations coordinating centers today. We are on the road to that in Florida.

- **Business**: Ken Peach shared issues from a business standpoint. One is school safety as it relates to threat assessment and de-escalation training are the top risk management practices for K-12 schools. The other is the impact of increasing weather-related events on businesses. The convective storm losses in the U.S. annually now are up to $50 to $60 billion. See links to these articles below:

  Rising convective storm losses test insurers as property rates fall in competitive market - Business Insurance
  Violence against educators increases, triggering more workers comp claims - Business Insurance

Next Meeting: Eric stated the next meeting is August 18th. He thanked the Board for their leadership.