| Type of Policy: | REGION 5 EMRESOURCE POLICY GUIDELINE | Category: | EMERGENCY RESPONSE |
|--------------------------------|---------------------------------------------|--------------------------|-------------------------------------------|
| Title: <i>Facili</i> | ty Response to Events within EMResource | Policy #: Replaces #: | #4 |
| Page: 1 of 7 | 7 | Developed By: | PSAP SME Group, CFDMC Staff |
| Issue Date: Revision Dates: | 7/14/23 | Approved By: | Region 5 EMResource Steering Committee |

Respond to an Event Notification

When an event occurs, notifications with event details are automatically sent to the people associated with that Facility involved in the event.

To receive notifications, you must be associated with the template used to create the event, **associated with the affected resources**(Facility), subscribed to receive that type of event notifications(in your notification preferences), and have accurate contact details specified on your profile.





| System Notifications | | | | | | |
|------------------------------------------------------------|----------|--------|------------|--------------|------------|-------------------|
| Expired Status Notifications | 🗌 E-mail | 🗌 Text | Pager | Mobile App | U Web Page | |
| ICS Notifications (relevant for Electronic ICS users only) | 🗹 E-mail | 🗌 Text | Pager | Mobile App | U Web Page | |
| System Notifications | 🗹 E-mail | 🗌 Text | Pager | Mobile App | U Web Page | |
| Event Notifications | | | | | | |
| 1 MCI - Triage Capacity | 🗹 E-mail | 🔽 Text | Pager | Mobile App | 🖌 Web Page | My Resources Only |
| 2 Haz-Mat Alert | 🗹 E-mail | 🔽 Text | Pager | ✓ Mobile App | 🖌 Web Page | My Resources Only |
| A-Cap Request(Ambulance/Helicopter Availability) | 🗌 E-mail | 🗌 Text | Pager | Mobile App | 🗹 Web Page | My Resources Only |
| Ad Hoc Event | 🗹 E-mail | 🗌 Text | Pager | Mobile App | 🗹 Web Page | My Resources Only |
| Amber/Silver Alert | 🗌 E-mail | 🗌 Text | Pager | Mobile App | 🗹 Web Page | |
| Bed Capacity - Acute Care | 🗹 E-mail | 🗌 Text | Pager | Mobile App | 🗹 Web Page | My Resources Only |
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If you are not logged in to EMResource when the event occurs, you may learn about the event through an email or text message. Email and text messages include the name of the event, its details, the name of the person who created it, and the regions involved. In addition, the message includes a link to the Event Status page in EMResource.

To respond to a notification

- 1. On your computer, laptop, or mobile device, open the message.
- 2. Click the event details link.
- 3. Log in to **EMResource**. The *Event Status* page opens.
- 4. If you also subscribe to notifications through the web page, the event notification window opens. Potentially, an audible alert accompanies the window. Acknowledge the notification and, if appropriate, <u>update the event statuses</u>.

Update an Event Status

Event statuses offer specific information related to the resources and statuses of an event.

For example, for a mass casualty incident, your organization may report the status of patients by resource and triage category. In addition, you might report on the availability of specific equipment or your facility's decontamination capacity.

| Plorida Hospital Association - El: x + | ~ - O X |
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| 🜖 EMResource – Login 💊 Home Central Flor 🚫 Sferic Maps - Earth 💓 FireNet Home 🔯 PulsePoint | |
| E MENU JUVARE EMResource | Fiorida Hospital Association |
| R Florida Hospital Association | A ACTIVE EVENTS (3) |
| Notifications (1) | × |
| 🛷 ACKNOWLEDGE ALL 📢 MUTE | Last Update: 04/07/2022 08:19 EDT |
| Event Man Create New | Date Received |
| Action Orac ACKNOWLEDGE OF This is a test, please do not reply. | 04/07/2022 08:19 EDT |
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The picture above displays a web page notice that pops up on your screen when the application is open. There is also an audible alarm that will sound alerting you of an event. You can either Acknowledge, Mute, or select the link to the event. Selecting the link or selecting the banner icon will allow you to respond with your facility information.

Your organization may also create ongoing events for non-emergency situations. For instance, you can track bed counts, with each status representing the bed availability in a specific unit or ward.

Most events appear in the banner at the top of every page, offering quick access to event details. In some cases, events are not displayed in the banner, but can be accessed through the *Event List*.

Note: If the event ends while you are in the process of using the Update Status page, changes you make to any of the statuses will not be retained. EMResource displays a message indicating that the event ended.

To update an event status

| 9:23 AM Thu Apr 20 | | | | | | | | | | 81% 🔳 |
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| 🕈 Florida Hospital Association | n 🗸 View 🗸 🗸 | county View - Orange | | | | | | | ^ | EVENTS |
| Drill: Exercise Hospital Bed O Exe | Exercise Exercise Capacity Exercise rcise E | Drill: Exercise Exer CFIX Bulletin Exer Exercis | rcise Exercise cise Exercise se | | Drill: Exercise Exercise Law Enforcement BOLO Exercise ExerciseExercise | | xercise Exerci Alert #5 Exercis Exercise | se Exercise se Exercise | | • > |
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| Acute Care Hospital | | ED Status | ED Saturation | | Hospital Status/Saturation | | | | | |
| AdventHealth - Kissimmee | ▋▙▌���� | Open | | | Open/Green | | DECON O | PEN | | |
| AdventHealth - Orlando 🚍 🕻 | = 🔷 📃 🗮 🖶 🛨 | Open | | | Open/Green | | | | | |
| MoventHealth - Orlando Child | iren's ED | Open | 0 | | Open/Red | | | | | |
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| AdventHealth - Winter Garde | n 🚍 🚘 🔷 🔍 🔜 🔜 | Open | | | Open/Green | | | | | |
| AdventHealth - Winter Park | ■ 🖛 🔷 🔳 🛢 🗮 🖶 | Open | 93 | | Open/Green | | Direct Be | dding | | |
| HCA Lake Monroe Hospital | ■ 🖛 🔷 🔳 🔳 🖶 🖶 | Open | 42 | | Open/Red | | | | | |
| HCA Osceola Regional Media | cal Center 🚍 🥁 🔷 💽 💽 | Open | | | Open/Red | | | | | |
| HCA Oviedo Medical Center | = 🛏 🔷 📃 🔳 🖶 🖶 | Open | 54 | | Open/Green | | **EXERCI | SE** MCI/DECC | N | |
| HCA Poinciana Medical Cent | er 🚍 🚘 🔷 📃 📃 📃 | Open | | | <u>Open/Green</u> | | | | | |
| HCA UCF Lake Nona Medical | l Center 🚍 🥁 🔷 📃 📃 | Open | 41 | | Open/Green | | | | | |
| Memours Children's Hospital | = = 🔷 🗉 🖻 | Open | 53 | | Open/Yellow | | | | | |
| M Orlando Health - Arnold Paln | ner 🖂 🚍 🐂 🔷 🖲 🖲 🖲 | Open | | | Open/Yellow | | | | | |
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| orlando Health - St. Cloud | | Open | 33 | | Open/Yellow | | | | | |
| Morlando Health - Winnie Palm | ner 🚍 🚘 🔷 💽 💽 📃 | Open | | | Open/Green | | | | | |
| © 2023 EMSveteme LLC EMResource 4.0 | 19.relesse.1 | | | | | | | Driveey Deliev | I Tarma an | d Conditions |

- 1. In the top banner's event bar, click the **event**. The *Event Status* page opens.
- 2. Locate the resource you want to update and, on that row, take one of these actions.

| If you want to | Then |
|---------------------------|--------------------------------------------------------------------------------------|
| Update one status, | In that column, click the current value. The Update Status window opens. |
| Update multiple statuses, | a. On the left, click the keys icon. The Update Status window opens. |
| | b. Select the checkbox for the statuses you want to update. The status value field a |

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| | urce | | | | | | | Q 6 | Todd Stalbaum | Association TS |
| R Florida Hospital Association | | | | | | | | | A 40 | CTIVE EVENTS (3) |
| 🚍 Drill: Exercise MCI Drill do not re | | | 😻 BOLO | | | • | BOLO (Be | on the Lookout) | | |
| Drill: Exercise MCI Drill do not reply | | | | | | | | | HELP CREFRESH | A SHOW LESS |
| Description This is a test, please do not reply. | | | | | | | | | | |
| Started Ends Start 04/07/2022 08:19 EDT 04/08/2022 08:19 EDT Todd | ed By Stalbaum | | | | | | | | E+ EXPORT | " HISTORY |
| | | | | | | | | | | - |
| Acute Care Hospital | ED Saturation | ED Status | Hospital Status/Saturation | Triage Black Capacity | Triage Green Capacity | Triage Red Capacity | Triage Yellow Capacity | Comment | Last Update | By User |
| 9 AdventHealth - East Orlando | 43 | Open | Open/Yellow | - | 5 | 2 | 5 | | 07 Apr 2022 08:21 EDT | FL Hosp East ED |
| 9 AdventHealth - Orlando | | Open | Open/Red | - | 16 | - | - | | 07 Apr 2022 08:21 EDT | Todd Stalbaum |
| Summary | N/A | N/A | N/A | 0 | 21 | 2 | 5 | | | |
| Free Standing Emergency Room | ED Si | turation | ED Status | Commen | t Last Uj | odate | | By User | | |
| AdventHealth - ER (Oviedo) | 34 | | Open | | 07 Apr | 2022 06:57 EDT | 1 | NH Oviedo Sta | ind Alone ED | _ |
| Status Type Summary To | otal | | | | | | | | | _ |
| Triage Black Capacity 0 | | | | | | | | | | |
| Triage Green Capacity 2 | 1 | | | | | | | | | |
| Triage Red Capacity 2 | | | | | | | | | | |
| Triage Yellow Capacity 5 | | | | | | | | | | |
| © 2022 EMSystems LLC. EMResource 4.00-release-3 | | | | | | | | _ | Privacy Policy | r Terms and Conditions |
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- 3. Edit the status value.
- 4. If appropriate, for **Comment**, enter notes about the status update.

| Ĥ | Springfield, USA (DEMO) | V Eve | nt | | | | | | | | | | | N EVENT |
|-------|------------------------------|--------------------|-------------------------|------------------|-------------------------|----------------------------|---------------------------|------------------------|--------------------------|-----------------------------------|---------------------------------------------|-------------------------|------------------------------|-----------|
| | | (1 | Heat Advisory | | | | | | Ŧ | Hospital Intexicatio | on Patient Su | rveillance | | |
| V | Hospital Intoxication P | urveillance | | | | | | O HELP | C REFRE | SH ^ SI | HOW LESS | | | |
| B | EXPORT @ DOWNLOAD | ATTAC | IMENT 📞 VO | NCE NOT | FICATIONS | n 🖉 EDIT | Э нізт | ORY. | | | | | | |
| Start | ed: 04/17/2019 01:38 CD | T si | arted By: Spring | field Ad | ministrato | r | | | | | | | | _ |
| Desc | ription: Please provide info | rmatio | n on the follow | ing cate | gories rela | ated to the | number of | patients pr | esenting to | your facility with | a possible | heroin ove | rdose. | |
| Ever | nt Status | | | | | | | | | | | 🤨 Sys | tem Notice | 🛛 Help |
| | | | | | | | | | | | | Up | dated: 12 Jan | 16:11 CST |
| • | Hospitals | Admit to ICU | Discharged/Sent Home | Expired in ED | Requiring Intubation | Intoxication - Cannabis | Intoxication - Cocaine | Interication - ETOH | Intoxication - Heroin | Introduction - Methemphetamine | Intoxication - Prescription Opioid | Interication - Other | Narcan Doses Dispensed | Comment |
| | Bellevue Hospital | 1 | 4 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 4 | 0 | 7 | |
| 59 | Cape Coral Hospital | 4 | 2 | 0 | 0 | ٥ | 0 | 0 | 2 | 1 | 4 | 0 | 5 | |
| | Columbia Hospital | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 2 | |
| | Fawcett Memorial Hospital | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | |
| | Gulf Coast Hospital | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | NJA | N/A | N/A | N/A | |
| | Lee Memorial Hospital | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 3 | 0 | 0 | 0 | 4 | |
| | Lee South | N/A | N/A | N/A. | N/5 | N/A | 16/A | N/A | N/A | NJA | N/A | N/A | N/A | |
| | | | | | | | | | | | | | | |

5. Click **Save**. The window closes.

Immediately following exercise or event conclusion!!!

It is important to update your board following an event and or exercise. Make sure facility decon status, EOC status, and others reflect current conditions and no longer display outdated information or exercise artificialities. The comments field will need updating as well.