

## 6-20-23 CFDMC Board Meeting Notes

**Board Members Present:** Eric Alberts, Lynne Drawdy, Olive Gaye, Alan Harris, Dr. Vincent Hsu, Chief Chris Kammel, Georganna Kirk, Reginald Kornegay, Christina Proulx, Chief Aaron Rhodes, Lynda W.G. Mason (Dr. Peter Pappas and Clint Sperber provided a proxy to Eric Alberts)

**Others Present:** Beverly Cook, David Crowe, Matt Meyers

**Call to Order, Welcome, Roll Call:** Reggie Kornegay welcomed the group. Roll was called and a quorum was reached.

**Approval of April 2023 Board Minutes:** Reggie Kornegay noted the minutes were previously sent out. Lynda W.G. Mason made a motion to approve the minutes as submitted and Georganna Kirk seconded the motion. There were no objections or changes and the motion carried.

**Approval of April & May 2023 Treasurer's Reports:** Lynda W.G. Mason said the Coalition is in very good standing financially, with more than \$1 million dollars at end of May. She reminded everyone that June expenditures are typically the heaviest and the June report will be submitted prior to the next meeting. Alan Harris moved to approve the two Treasurer's Reports as submitted; Olive Gaye seconded the motion. There were no further discussion or opposition and the motion carried.

**Executive Committee Update:** Reggie Kornegay reported the Executive Committee met in May and that all items discussed are on today's agenda.

### Old Business:

- **Chem Packs:** David Crowe, the FDOH Region 5 RERA (emergency response advisor) provided an overview of the Chem Packs (see attached presentation). There were no questions or further discussion, and Reggie thanked Dave for his presentation.
- **Board Engagement:** Reggie Kornegay advised that the updated Board Engagement document was previously distributed. He thanked all Board members for staying engaged in Board and Coalition activities.
- **Single Federal Audit:** Lynda W.G. Mason said all items requested by the auditors have been turned in and they expect to complete their report by the end of June. We are not expecting any issues with the audit. She stated that we just received the state year-end audit with no findings.
- **Issues Board/Traffic Light Update:** Eric Alberts advised that this was previously distributed. We are on track with all contract deliverables and projects. He stated that a list of high priority issues have been added at the top of the traffic light report for Board monitoring, including family reunification, EMS engagement, evacuation equipment, finding warehouse space, the status of the MCI and ACS caches around the region, and patient transfer processes during disasters.
- **Proposed DEM Region Changes:** Lynne said the proposed DEM changes have gone into effect. This does not impact the RDSTF, DOH, or the Coalition boundaries, but we will need to engage with the new DEM region to see how we can support them. Alan Harris advised that the change is to allow a better span of control for DEM. He reported that Marion and Sumter Counties will join the DEM Region 5 and the three southern counties will join a new DEM Region 8. He noted that the Division of Forestry and FDLE also did not change their regions.
- **Draft ASPR Guidance:** Lynne Drawdy advised that the draft HHS guidance has been sent out for review and comment. It is just an overview at this point and we are waiting to see how this will impact the Coalition guidance and the 2024-2025 contract.

- **After Action Reports:** Eric Alberts reviewed the improvement opportunities from the pediatric tabletop after action report, the April full scale medical surge exercise after action report, and the radiation surge tabletop after action report. These were sent out to the Board and members for review.
- **Annex Updates:** Lynne Drawdy there are many annexes to our preparedness response plans, but these are no longer contract deliverables. We have implemented a new update system. Annual updates are first reviewed by the subject matter expert workgroup and then updates are posted to the website, with a notice sent out to members. There is a survey for comments that will be left up year round.

#### **New Business:**

**June Coalition Meeting:** Lynne said the meeting was held last week at Indian River State College with 57 attendees (approximately half in person and half virtually). The presentations were outstanding, but there were significant technical challenges with the GoToMeeting platform. Lynne asked for approval to move to Zoom. Zoom costs approximately \$1,000 per year (vs. \$365 for GoToMeeting) but we used this during the statewide radiation tabletop with hundreds of participants and ten breakout rooms, with no technical issues. Lynda moved to switch to Zoom; Aaron Rhodes seconded the motion. There was no further discussion or objections and the motion carried. Lynne will submit this budget revision to the state.

#### **Discipline Report-Outs/Open Forum:**

- **Hospitals:** Christina Proulx said hospitals are preparing for hurricane season, when not activated for real world emergencies. She said that the strong support system for hospitals over the last year including the coalition, FEMS and hospitals supporting each other has been amazing and she is proud to be part of her hospital system and the coalition.
- **Emergency Management:** Alan Harris said they are preparing for hurricane season, and next week's cyber security exercise, hosted by the East Central Florida Regional Planning Council. Hospitals are invited to participate. Alan stated that there is already a storm brewing in the Atlantic, so we need to be ready.
- **Public Health:** Lynne advised that the co-chairs and coalition met with the regional planners earlier this week and will be looking at the status of the community reception center plans for a radiological event.
- **Emerging Infectious Disease:** Dr. Vincent Hsu stated that from a respiratory virus standpoint, things are stable. He stated that the Ebola outbreak in Africa is considered over for now and there is no imminent crisis as of now. He stated that we need to continue to focus on ensuring that leaders and decision-makers are aware of the need for vigilance, and we need to try to identify underlying factors and identify mitigation strategies.
- **Trauma:** Lynne Drawdy said trauma meetings held earlier in the week. An initial meeting on EMS engagement was held and the plan is to have a symposium with EMS medical directors.
- **Disaster Behavioral Health:** Lynda stated that one event was scheduled but postponed and she will share when it is rescheduled.
- **Community Health Centers:** Georganna Kirk stated that the community health centers are also preparing for hurricane season, including applying for grants for generators.
- **Home Health:** Olive Gaye said she has nothing to report.

**Adjourn:** The meeting adjourned at 5:00 p.m.

**Next Meeting:** August 15th at 4 pm.