**3-3-23 Region 5 EMResource Steering Committee**

**Attending:**

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| April McCleary, Orange Co. Sheriff's Office |
| Beverly Cook, CFDMC |
| Dr. Christian Zuver, OCOMD |
| Edward Hall, Orlando Health |
| John Mulhall, Orange County EM |
| Karen Kozack, St. Lucie County Public Safety |
| Lawrence Marshall, AdventHealth |
| Lynne Drawdy, CFDMC |
| Matt Meyers, CFDMC |
| Melissa Smith, Orlando Health |
| Scott Egan, Orange County Fire Rescue |

**Welcome:**  Lynne welcomed everyone and thanked them for giving their time and expertise to establishing best practice guidelines for the use of EMResource in the region.

**Current Use Update**: Matt indicated there has been an uptick in the number of users, particularly in Lake and Volusia. He stated the Burn Center is interested in learning more after seeing pediatric board and Brevard County outreach continues.

**Identifying Agency Leads**: The goal is to identify at least one person for each agency and for that person to have additional authorities. Matt began the identification process with hospitals first and he has leads for each main hospital group now. April said she can be used as point of contact for her agencies and suggested that each county have one lead to coordinate getting the information. She will take the lead for Orange. Matt will reach out to EM and Fire Chiefs to identify these individuals in each county.

**Policy Issue Research**: At the last meeting it was suggested Matt meet with Todd Stalbaum to see if there were any written policies he could share. Matt stated that Orange County doesn’t have written policies; they had “how to” documents but these are out of date. Matt has reached out to Juvare and other users across the US and has some leads and will begin drafting these for the group’s review. April said she can get to law enforcement users and she can work and get guidelines on what can and can’t be put into BOLOs. Lynne agreed, but reminded the group that we cannot mandate policies, we can only suggest guidelines and best practices. We need these to be user-friendly materials that will optimize the use of the system. Matt is doing training sessions with Lake County.

**Update Frequency**: Matt asked for input on how often hospitals should update bed availability. For example, Orange County wants hospitals to provide updates every four hours. Larry Marshall stated that Orlando Health updates every four hours unless the ER is in red status and then they update every two hours.

Dr. Zuver said consistency is essential. Lynne said Orange County is the gold standard and we can use them to demonstrate to stakeholders why these guidelines are important. Larry agreed and said we also need guidelines for the field. For example, AdventHealth has challenges because they do not update regularly and so EMS crews aren’t using EMResource. We need guidelines for how EMS will use this. Melissa recommended that we use EMS language, and suggested a tiered approach for updating. Larry stated that the AdventHealth leadership team is on board and he can go to them to get buy-in on standards. Matt will work with Melissa, Larry and Michelle Rud to draft hospital guidelines.

**Facility Separation (Peds):** Matt stated that the group previously discussed using licenses as the standard for separating pediatrics. The group concurred , if the pediatric ED has its own license, it can be broken out.

**Other Policy Suggestions**: Scott asked about clarifying black to prevent inaccurate or unintended results as some hospitals have different definitions. Dr. Zuber said that in Orange County black is no ambulances or foot traffic; the ED is closed but he has heard different definitions. The NEDOC scores will also be included in a draft policy. Larry stated that Patrick has a good policy and suggested a subgroup to look at this. Matt will draft a policy for the group to review based on what he receives from Patrick.

**Next Steps**: Lynne asked for contact names or thoughts on how we can reach out to the counties in the southern end of the region. Melissa suggested that we raise this at the EMS Advisory Council meeting. Larry stated that the Fire Chief Association in Central Florida has regular meetings. He will give contact information to Matt to get on the agenda and they may have a contact with a similar association in the southern end of the region. April volunteered to help craft guidelines on what can and can’t be put into BOLOs. Matt will work with Melissa, Larry and Michelle to draft hospital best practice guidelines. Matt will draft an ER separation/designation best practice guideline. Matt will draft “Black” Definition and best practice guidance.