

12-19-23 CFDMC Board Meeting Minutes

Board Members Present: Eric Alberts, Lynne Drawdy, Dr. Vincent Hsu, Aaron Kissler, Reginald Kornegay, Dr. Erin Mullen, Ken Peach, Christina Proulx, Wayne Smith, Clint Sperber, Lynda W.G. Mason

Others Present: Beverly Cook, Matt Meyers

Call to Order: Reggie Kornegay welcomed all and called the meeting to order at 4:04 p.m. Roll was called and a quorum was reached.

Approval of October 2023 Board Minutes: Reggie Kornegay noted the minutes were attached to the calendar invitation. Eric Alberts made a motion to approve the minutes as submitted; Lynda W.G. Mason seconded the motion. There was no discussion or opposition and the motion carried.

Approval of October & November 2023 Treasurer's Reports: Lynda has approved and we are in good financial shape. Dr. Hsu made a motion to approve the two reports as submitted; Ken Peach seconded the motion. There was no discussion or opposition and the motion carried.

Executive Committee Update: Reggie Kornegay said the Executive Committee met in November and received updates on the conference, and talked about the Member of the Year and Leader of the Year which were announced during the conference. The committee talked about the upcoming new HCC contract; we hope to have additional information on this soon but for now are told to expect a five year contract with level funding. The group reviewed the date for the Chemical Surge tabletop, approved the CFDMC holiday card and the Executive Committee meeting schedule for 2024. The committee also approved the new state holidays for CFDMC staff.

Old Business:

Board Engagement: Reggie advised that the updated Board Engagement report was distributed. He reminded the Board of the importance of attending meetings and shared that there are a couple of members that have not been attending regularly. The Executive Committee will follow up with these individuals.

Issues Board/Traffic Light Report: Clint Sperber advised that the updated traffic light report was sent out to the Board and highlighted high priority items. We are working on obtaining warehouse space from Lake County. All approvals have been obtained and we should have a lease for Board approval soon. Clint stated that engagement by community leaders has been identified as a high priority. Clint asked the group to share any thoughts on how we can engage these.

December Conference Results: Eric said that there were 103 conference attendees, with 29 no shows and 14 walk-ins. We met our goals of 100 attendees and three sponsors. Eric stated this was an excellent conference and we received very positive feedback that day. The conference survey results will be shared with the Board. Eric advised that Board members were recognized at the conference and those in attendance received a gift to show appreciation. Those not in attendance will receive the gift, a coalition branded backpack, via mail.

ACS/MCI Cache Update: Matt provided an update on the assessment of the regional alternate care site (ACS) and mass casualty incident (MCI) caches. These were established as far back as 2002 with most established between 2008 and 2012. There are no contractual requirements left for the equipment. Matt did an on-site assessment with each cache owner and most are available for deployment, although there has been some degradation in some equipment. A subject matter expert committee was convened to review the results and deployment history. The group consensus was that these caches (16 ACS and 6 MCI) are an important response asset and should be maintained. We are compiling a list of equipment gaps and updates needed and the group will make a recommendation to the Board. Lynne thanked Matt for this effort and Matt gave kudos to the organizations who have maintained these assets.

New Business:

Approval of Annual HVA Update: Lynne stated that the annual HVA update is a contract deliverable. We updated with member input, including use of Mentimeter during the September meeting, a member survey, and requests to county emergency management, county public health and hospitals for their HVAs. The draft was sent out for member review and we received an excellent suggestion to add the ALICE data (data showing the working poor). Lynne asked for Board approval of the HVA update. Ken moved to approve the HVA as submitted and Erin Mullen seconded the motion. There were no questions or opposition and the motion carried.

Chemical Surge Annex & Tabletop: Lynne advised these are new contract deliverables. We are working on the draft chemical surge annex and this will be sent out for member review and input by the end of December. We are partnering with the other Florida Healthcare Coalitions to hold a statewide virtual tabletop exercise. A vendor has been selected and we have dollars allocated in the approved budget for this. The exercise will include regional breakouts and each region will receive its own after-action report/improvement plan. This is planned for the afternoon of March 6th and a save the date has gone out. The flyer with the registration link will be sent out soon.

Crisis Standards of Care Tabletop: Lynne advised this is also a new contract deliverable. A workgroup has been meeting to design the exercise which is scheduled for the morning of February 14th in Orlando. The save the date went out earlier and the flyer with a registration link will be sent out this week.

Request for Budget Amendment: Lynne advised that we budgeted for three Incident Management Team courses this year, and we have had a request from the IMT to add an additional course (Finance-Administration Unit Leader at \$9,000). Lynne recommended approval of this additional course. Erin asked if we have provided this training in the past. Lynne stated that we have, but there is a new IMT credentialing process in place to ensure that all members receive necessary training; there are also new members coming on board. Eric Alberts moved to approve addition of the course and Erin seconded the motion. There was no further discussion or opposition and the motion carried. Lynne will submit this for state approval.

2024 Meeting Schedule: The proposed 2024 meeting schedule was sent out in advance (same schedule as 2023). Eric moved to approve the 2024 meeting schedule and Wayne Smith seconded the motion. There was no discussion or opposition and the motion carried. Lynne will send out calendar invitations.

Discipline Report-Outs/Open Forum:

Hospitals: Eric advised hospitals are still seeing increases in COVID, RSV and flu cases. Reggie stated that the VA is holding a training on the new medical mobile facility at the Orlando VA and he will send out an invitation. Looking forward to the holiday. Reggie said doing training event on DLX mobile medical facility/tent system 8th to 12th at Orlando VA.

Public Health: Aaron announced there will be a statewide meeting early in the new year.

Emerging Infectious Diseases: Dr. Hsu said there was not a lot of activity this past year, but we continue to monitor a variety of viruses, including flu, COVID, and RSV. Over the summer, we saw locally acquired mosquito borne illnesses such as Dengue and Malaria. The EID Collaborative will reconvene in 2024 to assess what is ahead and ensure we are prepared.

Business/Community: Ken shared articles regarding climate change and information on mitigation. He stated that insurance industry modelers state that climate change accounts for 65% of losses. See articles below:

- [Mitigating climate threats through diligent planning | Health Facilities Management \(hfm magazine.com\)](#)
- [Long-term trends occupy catastrophe modelers | Business Insurance](#)
- [Cats, finance costs hit builders risk market | Business Insurance](#)
- [Disaster Preparedness Strategies for Senior Care Communities - | Advance Senior Care](#)

Trauma: Lynne reported that the Executive Committee meeting was held in conjunction with the annual conference and they added two new members: a chair for the extended care committee and an acute care hospital representative from Nemours. They are still seeking a municipal government representative.

Dialysis: Wayne Smith had no updates.

Disaster Behavioral Health: Lynda said Dwight Bain did an excellent presentation at the conference, including a takeaway with resources. She reminded the group that the holidays can be a season of depression for many and with an increase in suicides. All should be alert to signs.

Pharmacy: Erin stated there is conversation about the commercialization of COVID antivirals and there has been a big uptake in influenza.

Next Meeting: The next meeting will be held on February 20th.

Adjourn: Reggie thanked all for participating and making this year a success. He wished everyone and their families a safe and peaceful holiday. Reggie also thanked staff for their support. The meeting adjourned at 4:49 p.m.