

8-29-25 CFDMC Board Meeting Minutes

Board Members Participating: Eric Alberts, Maria Bledsoe, Lynne Drawdy, Molly Ferguson, Olive Gaye, Alan Harris, Aaron Kissler, Clint Mecham, Ken Peach, Christina Proulx, Chief Aaron Rhodes, Wayne Smith, Lynda W.G. Mason, Dustin Williams. Eric Alberts held proxies from Nicole Fulton, Clint Sperber and Dr. Vincent Hsu.

Others Participating: Beverly Cook, Matt Meyers

Call to Order, Welcome, Roll Call & Introductions: Eric Alberts welcomed all and called the meeting to order at 4:02 p.m.

Lynne Drawdy shared that she was in a serious auto accident last week and will not be mobile for 3-4 months and will be unable to attend meetings in person. Eric advised that Lynne is attending the call from the hospital, and Lynda pointed out how serious the accident was. Lynne stated that she is working part-time right now and we are fortunate that the summer is our least busy time. She stated that she is confident that she, Matt and Bev can stay on top of everything. She thanked Eric, Lynda, Clint, Matt and Bev for their support. Board members wished Lynne well.

Approval of June Board Minutes: Eric Alberts reminded Board members that the minutes were included in the meeting invitation. Lynda W.G. Mason made a motion to approve the minutes as submitted, and Alan Harris seconded the motion. There was no opposition and the motion carried.

Approval of May and June 2025 Treasurer's Reports: Lynda W. G. Mason said the reports were attached to the meeting invitation. She stated that the Coalition is in excellent financial shape, even with uncertainty regarding the budget. She reviewed and approved the reports and asked for a motion for approval. Dustin Williams asked about the June & July reports; the beginning and ending balances for Fairwinds do not match. Lynne will review and update. Approval of these reports will be held until this is resolved. Lynda advised that prior to receiving the final fiscal year payment in July, we had to transfer \$25,000 from Truist and \$5,000 from South State into our Fairwinds checking account. We will replace the Truist amount up to the FDIC threshold. Lynda reported that the new accountant did not work out and we were unable to find a replacement. Lynne spoke with our peer coalition in Tampa, the state and our federal auditor, and she will take over accounting functions, using QuickBooks, and we have hired PayChex to handle payroll. This will save the Coalition approximately \$5,000 per year. This had to happen quickly and the Executive Committee approved the initial move. She asked the Board for their approval. Ken asked if we went through TechSoup and Lynne said she found a 90% discount for QuickBooks for three months. She will explore TechSoup when we renew. Maria Bledsoe said TechSoup also offers a lot of technology for not-for-profits and Lynne said we use them for equipment and applications. Lynda said Eric will go over the costs in the contingency plan discussion. Olive Gaye made a motion to approve these changes, and Chief Rhodes seconded the motion. There was no opposition and the motion carried.

Executive Committee Update: Eric said the Executive Committee met on July 21st and approved the May minutes, discussed the June member meeting agenda, Board Vice Chair nominations, and today's Board agenda.

Old Business:

- **Contract Updates:** Lynne said that the Board will discuss a contingency plan if we have a 30% reduction this fiscal year; the state has not given any guidance yet. The good news is the funding picture for next year is not as bleak as we previously thought; the Senate budget

renames the Hospital Preparedness Program, with a slight increase. Eric said SHSGP and UASI funding are still uncertain and next year may require a local match. There was an increase in both grants for this year.

- **Contingency Plan:** Eric went over the contingency plan if a budget reduction is required for this fiscal year (draft shared in meeting invitation). Molly Ferguson asked when BOLDplanning will cease, and Lynne said not until contract ends next year and we will let everyone who uses the platform know in advance. Lynne said the draft budget reduction was developed using the contingency plan approved by the Board in June. Eric asked for Board approval for this plan if the state required a budget with a 30% (or more) reduction. Maria Bledsoe made a motion to approve the draft, and Olive Gaye seconded the motion. There was no opposition, and the motion carried.
- **Board Engagement:** Lynne stated there were no updates to the report since June. Eric Alberts reminded the Board to remain engaged.
- **June Meeting Update:** Lynda said the meeting went well, with the exception of technology issues and low in person engagement. Overall, members were pleased with the presentations. Survey results are available in the meeting invitation. There were high scores for meeting satisfaction and engagement with the Coalition.
- **Issues Board / Traffic Light Report:** Eric shared highlights from the latest Traffic Light Report (attached to the meeting invitation). Eric asked if anyone was interested in serving on the MOCC/patient movement workgroup led by Dr. Zito to let Lynne know. He advised that the HVA, Readiness Assessment & Readiness Plan will be updated and these will be addressed in the September member meeting.
- **RMAT Updates:** Lynne reported that the team staffed a medical first aid station at the Cocoa Air Show in July and received kudos from the county. The team is focused on their portion of budget reduction plan including inventory, reducing unengaged personnel to reduce insurance costs, and reviewing vehicle needs to reduce maintenance/insurance costs.
- **Nomination of Chief Aaron Rhodes as Vice Chair:** Eric thanked Chief Rhodes who has agreed to serve as Vice Chair. Lynda moved to appoint Chief Rhodes as Vice Chair, and Christina Proulx seconded the motion. There was no opposition and the motion carried. Lynne told Chief Rhodes she appreciates this as he has taken on another role as well. Chief Rhodes said he appreciates the opportunity, and this is a collaborative effort.

New Business:

- **September Member Meeting:** Eric said the meeting will be held on September 18th from 9 am to noon at the Bill Posey Conference Center in Brevard. He went over the meeting agenda that was shared in the meeting invite.
- **2025 Elections:** Eric Alberts said Lynne has started contacting Board members whose terms are up in December. He asked that Board members consider serving another term as the coming year may present challenges and we need continuity and their leadership. If we lose a

Board member, we will solicit nominations and hold an election in November. Aaron Kissler announced that he has accepted the position of Health Officer in Polk County and this county is out of our region so he will have to resign from the Board. He will be in Lake County until September 15th and the interim Health Officer for Lake County is the current Seminole County Health Officer and he said will be willing to serve on interim basis for the coalition (Seminole/Lake). Lynne thanked Aaron and stated that if a Health Officer from Lake is appointed we will need to seek that person for the Board. Eric congratulated Aaron on his new position and thanked him for his service to the Coalition.

- **Board Approval:**

- **Budget Revision #2:** Lynne reminded the Board they approved this in the contingency plan discussion above. When the state requires a budget reduction, we will submit the budget revision based on that plan. She stated that the first budget amendment was approved by the Executive Committee in July with urgent but minor changes, including the changes in accounting and adding travel for the RMAT to the air show.
- **Governance Update:** Lynne said this is an upcoming deliverable. Updates include the change in accounting and employee changes.

Ken Peach made a motion to approve both, and Chief Rhodes seconded the motion. There was no opposition and the motion carried.

Board Open Forum:

- Olive Gaye said Home Health is looking at the hurricane season and advising those they serve.
- Chief Rhodes said the September Homeland Security meeting is on September 9th and will begin the process to augment DEM changes and he said he hopes someone from the Coalition can attend. The hope is to try to connect multiple things we all do but does not cause more work. Lynne said to Chief Rhodes she planned to be the representative, but she is not mobile for a while and will talk to him more off-line.
- Ken Peach said Ready.gov has a business toolkit from Homeland Security that has good material and he is sharing and wanted to make sure all were aware of it. He will send to Lynne who will send to members.
- Alan Harris shared there is a proposed bill on EM licensing and there are concerns about this from hospitals and the healthcare community. Olive Gaye asked if he could send out information on this as she was not aware. Lynne noted she just got a fact sheet from FHA on this, and she will share it. Lynne said there are major concerns about this statewide. Eric thanked Alan and said he does not agree with this as it is not comprehensive and doesn't include other entities and is not equitable and it will make it harder to get good, qualified people. Alan noted a Bill for Directors of EM for Counties previously did not go through.

Next Meeting: October 21, 2025

The meeting adjourned at 5:01 p.m.