

## 10-22-24 CFDMC Board Meeting Minutes

**Board Members Participating:** Eric Alberts, Maria Bledsoe, Lynne Drawdy, Molly Ferguson, Olive Gaye, Alan Harris, Dr. Vincent Hsu, Aaron Kissler, Reginald Kornegay, Ken Peach, Christina Proulx, Wayne Smith, Clint Sperber, Lynda W.G. Mason, Dustin Williams

**Others Participating:** Beverly Cook, Matt Meyers

**Call to Order, Welcome, Roll Call & Introduction of New Board Members:** Lynne reported a quorum was reached. Reggie Kornegay thanked Molly Ferguson for joining the Board. Molly introduced herself and provided her background at FQHCs and her current role. Lynne advised that Mike Szczepanski had a family emergency and was unable to attend.

**Approval of August 2024 Board Minutes:** Reginald Kornegay said the minutes were included in the meeting invitation. Dustin Williams made a motion to approve the minutes as submitted; Olive Gaye seconded the motion. There was no opposition and the motion carried.

**Approval of August & September 2024 Treasurer's Reports:** Lynda W.G. Mason said she reviewed the reports and the Coalition is in good financial shape. She shared that at the end of September, the coalition had an ending balance of \$633,160.98 and there were no expenses out of the ordinary. Lynda indicated it will be interesting to see the October report with the changes re the new warehouse. Lynne advised that we have \$500,000 in two savings accounts. Our bylaws require that we keep 180 days of operating expenses and with the current surplus we have more than triple that, which is part of our sustainability plan. Eric Alberts said if for some reason the federal government stops the grant funding, then the coalition will be able to continue to function, which is a huge benefit. Alan Harris made a motion to approve the two reports; Ken Peach seconded the motion. There was no opposition and the motion carried.

**Executive Committee Update:** Reggie shared updates from the September 16<sup>th</sup> Executive Committee meeting. Many of the items will be discussed in detail later in today's agenda, including the contract update, the RMAT update, the conference, and SHSGP and UASI projects. The Executive Committee reviewed an MOU, led by Region 5 and signed by the other coalitions, which formalizes the coalitions working together and supporting each other.

### **New Business – Hurricane Milton Updates:**

- Alan Harris reported from an emergency management perspective that there was flooding from the St. Johns River. He shared a best practice of daily calls with Seminole County partners, which got great reviews. He stated that in Seminole, some facilities lost generators and there were 500 patients transferred into ALFs and nursing homes from other counties. He advised they are now in recovery mode with FEMA registration sites in the county.
- Clint said that St. Lucie County experienced devastation from 12 tornados, including one EF3. The event went on for several hours and to say it was challenging is an understatement. One new building that was built to withstand a Category 5 hurricane was demolished. He stated that there was a massive MCI response, including ambulances from West Palm Beach, AMR and the state strike team. Following the event, public health sent out EPI, Environmental Health and nursing strike teams went out into the community, going door to door to assess proper food sanitation, lost prescriptions, oxygen needs and other impacts. He stated that the

support from ESF8 was tremendous. Lynne stated that at last week's Trauma Advisory Board meeting, Dr. Rubay, Medical Director at Lawnwood Trauma Center, reported on their response to the mass casualty, and stated that the response was seamless and credited the April exercise with helping them prepare. She stated that he has been asked to present on this at the December Trauma Advisory Board meeting and we can expand this to include the entire response.

- Christina Proulx said Cleveland Clinic fared well and did not have a large surge. She shared the preliminary post weather report from the National Weather Service: [https://www.weather.gov/mlb/HurricaneMilton\\_Impacts](https://www.weather.gov/mlb/HurricaneMilton_Impacts)
- Aaron Kissler agreed that ESF8 did a great job and Lake did not have much surge. He responded to Perry and there was surge at local hospitals there.
- Lynne shared a Region 4 best practice. Pinellas healthcare workers needed fuel to get to work and the Coalition there partnered with emergency management to submit a mission request to the state for fuel. They sent fuel trucks to three different sites. Lynne asked if this is something we have done in the past in our region and Alan stated that he did this during one hurricane response. Eric stated that he has a hospital in Pinellas and it was a huge benefit as hospital personnel were unable to work without this fuel. Those getting fuel had to provide photo IDs and their work credentials. Lynne stated that this was also targeted for home health workers to keep those individuals out of the hospital. She stated that this will be documented as a best practice and she will work with emergency management if this is needed in the future.
- Dustin said they received input from hospitals in North Carolina following Helene that damage closed the Baxter factory which has caused a national shortage on IV fluids. He shared the FDA did approve imports of products from other countries. Lynne reported that Florida Hospital Association has been leading the effort on this for our hospitals, holding calls, sending out surveys to determine needs, and sharing resources. This information is sent out to hospitals and posted on the Coalition website. Eric said most hospitals are deeply impacted and they have had to implement conservation measures. Lynne stated that on top of the OneBlood event, this emphasizes the need for diversity in the supply chain. Reggie asked Dustin to share anything else that would have an impact.

## Old Business:

- **Board Engagement:** Reggie Kornegay indicated the report was sent out with the calendar invitation. He noted that overall Board members are very engaged and as Board participation is vitally important, he encouraged all to continue to look for ways to increase participation in Coalition projects. Lynne stated that there is one Board member who is not responding. Eric asked that Lynne send this to him and he will reach out one last time. Several Board members provided input on other individuals who could represent this discipline.
- **Board Survey:** Lynne reminded the Board of the survey regarding community leaders we need to engage and asked that Board members respond.

- **September Meeting Update:** Lynda W.G. Mason advised that the survey results were shared in the calendar invitation.
- **Issues Board / Traffic Light Report:** Clint Sperber said the updated report was in the meeting invite and he shared a few highlights: He advised that family reunification is a high priority and St. Lucie saw the need for this during the tornado response. He stated that the Coalition is continuing to promote implementation of Pulsara. Pulsara has placed a representative, Forrest Winslow, full-time in Central Florida over the next few months to work with agencies in implementation. The Coalition sent out an FRC/FAC toolkit to partners and submitted this to ASPR-TRACIE as a best practice. The Coalition also offered to facilitate an FRC tabletop for interested counties and have requested counties and hospitals to share their FRC/FAC plans.

Clint advised the Coalition submitted a project to UASI and SHSGP for re-skinning the tents in the ACS caches. The UASI project scored high but we were only allowed to submit for the quad tents this year and will need to submit a project to re-skin the smaller tents next year. The SHSGP project will be ranked during the November Domestic Security Coordinating Group meeting. The Coalition also submitted a UASI project to sustain EMResource; this also scored high.

We continue to seek engagement with community leaders and a survey was sent out to the Board to obtain contact information for city, county and community leaders we should contact.

The Coalition is still working to find an EMS agency to accept the ambu-bus; the City of Ocoee has expressed an interest but we may have to terminate the project if they do not accept the bus

The Cyber tabletop exercise is scheduled on October 30<sup>th</sup> at the Orlando FBI office or virtually.

The Leader and Member of the Year nominations close on October 30<sup>th</sup> and the Executive Committee will vote on the Leader of the Year and the Board will vote on Member of Year; these will be announced at the December conference

In collaboration with emergency management offices across the region, the Operation Protect and Secure functional exercise was held September 18<sup>th</sup> at healthcare facilities; this enabled them to test their lock down plans. Eighty-five (85) organizations registered and 63 participated. These quarterly drills are considered a best practice and have been replicated by other regions. We will present the functional drills at the national healthcare coalition conference in December.

- **RMAT Updates:** Eric Alberts said the Coalition signed agreement for warehouse with Lake County effective October 1<sup>st</sup>/ We will move vehicles and the forklift on November 12 and will move the other equipment and conduct an inventory on November 18. This space is not ideal

as it has no air conditioning or restrooms but this will give us time to either look for other space or for Lake County to build the space out to meet our needs.

- **Contract Updates:** Lynne Drawdy said the new draft contract amendment was received on October 10<sup>th</sup> (the date Hurricane Milton hit) and comments were due the following Monday. All the Florida HCCs have discussed and agreed to submit the same concerns. She stated that there are several new deliverables due in the next 2-3 months and there are new financial penalties in terms of resubmittal of deliverables. We are having a call with the other healthcare coalitions, the state and ASPR on Wednesday to hopefully address these concerns and finalize the contract. The new deliverables are:
  - December 15<sup>th</sup>: Supply Chain Integrity Assessment (the plan is to reconvene the previous workgroup)
  - January 15<sup>th</sup>: HCC Boundaries (we have already completed this)
  - January 15<sup>th</sup>: Readiness Assessment (ASPR provided template). Lynne will review the template and identify if a workgroup is needed)
  - January 15<sup>th</sup>: Cyber Security Assessment (ASPR provided some guidance; we will begin to address this during the Cyber tabletop and the after action report)
  - January 15<sup>th</sup>: Training and Exercise Plan (in past we have turned in the Region 5 MYTEP – there is now an extended template that we must complete. The Coalition will coordinate this.)
  - January 15<sup>th</sup> (and again on April 15<sup>th</sup>): Plan for an extended downtime health care delivery impact assessment. (this is an area of concern and will be discussed on Wednesday. Once we have further guidance, we will identify a workgroup.)
  - March 15<sup>th</sup>: HCC Readiness Plan (this looks as though it is an extended version of the Preparedness Plan; the Coalition can coordinate and may reach out to disciplines for input).
  - June 15<sup>th</sup>: COOP (we have already completed this and will update)

Other deliverables from the previous contract:

- HVA: due January 15<sup>th</sup> (in progress)
- Response Plan: due June 15<sup>th</sup> (follows HVA/Readiness)
- MRSE: Due May 31<sup>st</sup> (in progress)

Lynne stated that she has no doubts about meeting these deliverables and we will reach out to disciplines as needed.

- **December Conference:** Eric Alberts advised that the conference will be held at Valencia College School of Public Safety, with pre-conference trainings and an exercise on December 3<sup>rd</sup> and the main conference on December 4<sup>th</sup>. The agenda highlights and registration link have been sent out to members and is posted on the website. A formal agenda will go out in November. Eric encouraged all Board members to register and attend. Lynne said the Executive Committee has selected a Board gift. Typically, this would be a surprise but we need Board member sizes for this. Eric stated that without telling what the gift is, Board members can provide their size for a shirt or jacket. Lynne advised that these are unisex and should be small, medium, large, X-large, etc. up to 4X. Lynne asked that the Board put this in the chat or email or call her.

## **Board Member Updates/Announcements:**

- Eric advised that Orlando Health is acquiring three new hospitals; two in Brevard (Rockledge and Melbourne) and one in Indian River County (Sebastian River). The closing date is October 23.
- Dr. Hsu said he had some experience working with a Hendersonville hospital following Helene and the issues with no power and water. He stated that this highlighted the need for preparing for the unexpected, and there were many lessons learned and they are working on a play book for other hospitals. Dr. Hsu suggested that we do more to engage skilled nursing facilities in response, like they did in COVID, while recognizing that they also operate on razor thin margins. Lynne stated that the agenda for the December conference is set but suggested that we use the March meeting to discuss the 2024 hurricane responses and lessons learned/best practices. Dr. Hsu agreed and suggested that we invite the hospital from North Carolina to participate. Reggie agreed and said counterparts in North Carolina had challenges they were not prepared to deal with and they had to share Florida resources. We will make this the major topic at the March meeting.

Next Meeting: December 17<sup>th</sup> at 4 p.m.

The meeting was adjourned at 5:07 p.m.