

12-15-20 CFDMC Board Minutes

Participating Board Members: Eric Alberts, Sheri Blanton, Dr. Vincent Hsu (via proxy), Georganna Kirk, Aaron Kissler, Reginald Kornegay, Bob McPartlan, Dr. Peter Pappas, Kenneth Peach, Clint Sperber, Chris Stabile, Lynda W.G. Mason, Steve Wolfberg

Call to Order, Welcome, Roll Call & Introductions: Eric Alberts welcomed participants and thanked all for joining the last Board meeting for 2020. A quorum was reached.

Approval of October 2020 Board Minutes: Eric Alberts reminded Board members that the October minutes were previously distributed. Ken Peach moved to approve the minutes as submitted; Lynda W.G. Mason seconded the motion. There was no discussion or opposition and the motion carried.

Approval of October 2020 Treasurer's Report: Lynda W. G. Mason reminded Board members that the October Treasurer's Report was previously distributed. The November report is not yet ready. Lynda stated that she approved the October report. She stated that we received the check for more than \$480,000 from Florida Hospital Association and opened a new bank account at Center State Bank for additional FDIC protection. Dr. Pappas moved to accept the October 2020 Treasurer's Report as submitted; Clint Sperber seconded the motion. There was no discussion or opposition and the motion carried.

Executive Committee Report: Eric Alberts advised that the Executive Committee met on November 9 and discussed board engagement and reviewed status of the December conference. He stated that the transition of the warehouse to Orange County Government is complete; Orange County is looking for a new warehouse and we hope to move with them. Eric stated that a major topic of discussion was the 10% in-kind match requirement. The volunteer hours from the Electric Daisy Carnival typically meet this requirement and without that event we needed to count every hour to make sure we will meet the requirement.

Old Business:

- Traffic Light Update: The updated traffic light report was previously distributed. Lynne Drawdy reported that all projects are on schedule.
- Approval of Draft COVID19 Interim AAR: Lynne advised that the state will allow the Coalition to submit the interim COVID19 AAR in lieu of the required joint exercise.- The draft AAR is a preliminary report covering March through September, and a final AAR will be completed when the response ends. Lynne asked the Board for approval to send the draft to members for review and comment, and for final approval upon incorporating any comments received. Ken Peach moved to approve as stated; Dr. Pappas seconded the motion. There was no discussion or opposition and the motion carried.
- Approval of Draft Trauma Tabletop AAR. Lynne asked the Board for approval to send the draft to trauma stakeholders for review and comment, and for final approval upon incorporating any comments received. Dr. Pappas moved to approve as stated; and Lynda W. G. Mason seconded the motion. There was no discussion or opposition and the motion carried.
- Update on FHA Workplan: Lynne advised that Florida Hospital Association has approved the workplan as submitted with one exception. FHA will provide the repository for free, and we will

shift the dollars allocated for that to other projects. Dr. Hsu and the EID Collaborative will oversee these projects and we will provide regular updates to the Board.

- Debrief on December Conference: Eric stated that the second annual coalition conference was a success, with 97 participants. The feedback received has been positive and we will share survey results with the Board.
- Member Organizational Diversity Analysis: Lynne reported that we are preparing an analysis which will provide baseline data and improve reporting to the state and federal partners. This will be ready by the next meeting.
- COVID Vaccination Planning: Clint stated that there are still many unknowns. Five hospitals in the state are getting the vaccine, based on the original survey on who could manage the ultra-cold storage. There are 180,000 to 200,000 doses from Pfizer available and Moderna should get EUA in the next day or so and we may get that vaccine as early as next week. We anticipate Florida will receive up to one million doses over next several weeks. The priority will be essential hospital personnel and emergency response. Hospitals will distribute those. The other priority is nursing homes and ALFs. There are teams overseeing these and our regional medical assistance team is in South Florida overseeing Region 6 and 7 vaccinations in these facilities. We have raised issues to the state regarding other priority groups, including the medical examiners and funeral homes. There is a plan for CVS and Walgreens to help administer vaccines. The federal government is registering those pharmacies now and will push out vaccines to them.

New Business:

- Approval of New Board Members: Lynne reported that several Board members are leaving the area or retiring and recommended that the Board appoint individuals from the same discipline and county to fulfil the remainder of the terms, until the 2021 elections, as follows:

Todd Stalbaum (filling remainder of Dr. Hezedeon Smith's term) Ken Peach moved to approve; Chris Stabile seconded the motion. There was no discussion or opposition and the motion carried.

Christina Proulx (filling the remainder of Steve Wolfberg's term). Steve advised that Christina is taking his place at Cleveland Clinic. Lynda moved to approve, and Steve seconded the motion. There was no discussion or opposition and the motion carried.

Tom Cisco (filling remainder of Jim Judge's term): Steve moved to approve, and Reggie Kornegay seconded the motion. There was no discussion or opposition and the motion carried.

Pharmacy Rep TBD (filling remainder of Rebecca Poston's term). Lynne will reach out to ESF8 to see if they have a strong partner; maybe one of the CVS or Walgreens participating in

vaccine distribution. Please let Lynne know if you have any recommendations.

- Approval of Team Commander: Eri advised that Todd Stalbaum retired as team commander of the regional medical assistance team due to his role at ESF8 during COVID. Dan Niederman has been serving as the interim commander. The Coalition formalized a process to recruit, vet and recommend a team commander, including developing a position description and requirements. This went out to all team members to solicit volunteers. Two individuals applied -- Dan Niederman and Nick Pachota. We solicited feedback on these two from all team members. On December 2, Eric and Alan Harris interviewed both candidates, using standard questions and a rating sheet. Eric stated that both were great candidates and Nick Pachota was rated the highest by both, based on his experience in leading medical teams, including the IMT over the summer and the current vaccination IMT in South Florida. Eric reminded the Board that Nick was also chosen as the 2020 Member of the Year. He asked the Board to appoint Nick Pachota as team commander. Lynda stated that she was delighted to move to appoint Nick Pachota; Chris Stabile seconded the motion. There was no discussion or opposition, and the motion carried.
- Approval of In-Kind Contributions: Lynne previously distributed a draft and reported that thanks to our many volunteers, we have almost met the match requirement for this fiscal year in this mid-year report. Lynne asked for Board approval for the report. Eric moved to approve the report and Clint seconded the motion. There was no discussion or opposition and the motion carried.
- Holiday E-Card: Lynne distributed a draft holiday card and asked Board approval to send to all members. Ken stated that it was a nice card and moved to approve. Sheri and Chris seconded. There was no discussion or opposition and the motion carried.
- 2021 Member Meeting & Board Schedule: Lynne asked if all are comfortable with same schedule for 2021 and all agreed. Lynne will publish the schedule and send calendar invitations.

Board Open Forum:

- Trauma Advisory Board Executive Director Stipend: Lynne advised that Dr. Pappas has volunteered many hours over the past few years in guiding the development of the regional trauma advisory board and its committees. She stated that for sustainability, Dr. Pappas is recommending a \$500 per month stipend for this position. The Board discussed and asked if this could be paid as a medical consultant vs. an employee, and Lynne stated that it could. We pay a \$400 per month stipend to the regional medical assistance team administrative officer. Lynne stated that this position is unique in the state. There are other trauma agencies with paid staff members, but we piloted this for the state with no dedicated funding and as a collaborative vs. an agency. She stated that this is not within Dr. Pappas' full-time position, but he is passionate about this cause. Several Board members had concerns regarding setting a precedent in paying volunteers. It was agreed that this would be tabled until the April meeting, where next fiscal year's budget is approved. The Executive Committee will do some research

and bring options to the Board.

- Steve Wolfberg complimented the Board on their focus, professionalism, and progressiveness. He stated that it has been a pleasure to serve with the group.

Next Meeting: The next call will be in February and Lynne will send out a calendar invitation.