

12-17-24 CFDMC Board Meeting

Board Members Participating: Eric Alberts (with proxies from Clint Sperber and Dr. Pappas), Maria Bledsoe, Lynne Drawdy, Molly Ferguson, Olive Gaye, Alan Harris, Dr. Vincent Hsu, Aaron Kissler, Reginald Kornegay (with proxy from Lynda W.G. Mason), Aaron Rhodes, Wayne Smith, Dustin Williams

Others Participating: Beverly Cook, Matt Meyers

Call to Order, Welcome, Roll Call & Introduction of New Board Members: Lynne Drawdy took roll and reported a quorum was reached. Reggie Kornegay thanked all those attending.

Approval of October 2024 Board Minutes: Reggie shared that the minutes of the October Board meeting were included in the meeting invitation. Maria Bledsoe moved to approve the minutes as submitted and Olive Gaye seconded the motion. There were no objections and the motion carried.

Approval of October & November 2024 Treasurer's Reports: Lynne Drawdy said Lynda has reviewed the reports and the Coalition remains in good financial shape. She noted that we submitted the Coalition IRS 990 in October as required and we will begin the 2024 single federal audit in May 2025. Alan Harris moved to approve both Treasurer's Reports as submitted and Aaron Rhodes seconded the motion. There was no opposition and the motion carried.

Executive Committee Update: Reggie shared that the Executive Committee met on November 18 and many of the items discussed are included on today's agenda. The next meeting is in January 2025.

Old Business:

- **Board Engagement:** Reggie Kornegay said the engagement report was in the calendar invitation. He applauded the Board members for their engagement and encouraged all to continue to promote participation in coalition activities and seek input among constituents as much as possible. Lynne thanked the Board members and stated that their leadership is what has made the Coalition a role model. Reggie echoed his appreciation.
- **Conference Results:** Lynne stated that we had a total of 74 attendees, which was below our target of 100. We exceeded the target of \$2,000 in sponsors/exhibitors, with a total of \$3,500. She stated that the satisfaction survey results were included with the calendar invitation. The satisfaction rate was 100% and the engagement rate (likeliness to attend next year and likeliness to recommend to others) had 80% top box scores. The biggest opportunity theme was the need to increase attendance. Lynne said she will survey members to determine ways to increase attendance.
- **Issues Board / Traffic Light Report:** Lynne said the updated report was in the meeting invite. This reflects the new contract deliverables. The group discussed the priority of family reunification plans. We received a request for the FAC team following the St. Lucie tornadoes. We were able to secure team members but struggled with having an experienced team leader.

Before the team was deployed, the request was withdrawn. We have requested copies of plans from each county. Alan asked if we were asking for other plans, such as school plans, Sheriff's office plans, etc. Lynne stated that we have not asked for those but will reach out.

- **RMAT Updates:** Eric Alberts said the team has moved into the Lake County warehouse. The bathrooms were repaired and the space is good. The team is currently conducting a complete inventory and will identify any equipment gaps. Next steps will be updating the mission ready package, preparing a community event support request form, and updating the team credentialing process. The team has been asked to support the Cocoa Air Show in January and an exercise in Orlando.
- **Contract & Grant Updates:** Lynne Drawdy said she signed the contract amendment on December 6th, which will remain in place through June 30, 2025, with yearly contract updates through 2029. She shared that all coalitions worked together to negotiate deliverable due dates but we were not successful in removing new financial penalties related to deliverable resubmissions. All coalitions are concerned about this. If this occurs, we may have to contact ASPR.

Lynne advised that FDEM has agreed to cover re-skinning the ACS tents for the UASI counties. The non-UASI counties were submitted for SHSGP funding. NOTE: FDEM has agreed to reskin all the ACS tents. The EMResource project scored high in the UASI rankings and should be funded. She noted our region submitted a project last year for a statewide Top the Bleed campaign and this was funded; we should receive the dollars within the next few weeks and Sheryl Aldarondo from Orlando Health will lead the project for our region, focusing on the faith based community.

New Business:

- **Updates from National Healthcare Coalition Conference:** Lynda, Reggie and Lynne attended the national conference. Lynne stated that she was disappointed in the program content and did not feel that there were anything actionable that we could implement. Reggie said he gleaned insight on how coalitions are interacting, and from the Ybor City shooting presentation. He also sat in on a session on EMS integration for mass casualty, particularly how EMS discharges from the scene with casualties and having EMS go to nearest hospital with triage there and discharge to other supporting hospitals in the community. Lynne put a link to all presentations on the meeting agenda for the Board to review as interested. Lynne said Steven Lerner and Region 4 co-presented on the use of coalition quarterly drills and this was well attended and provided participants with something to implement.
- **Board Appointment – Nicole Fulton:** Reggie stated that Nicole's resume was added to the calendar invite. He said her resume is impressive, and she will bring long-term care expertise to the Board. Lynne said we have struggled in getting engagement from long-term care and Nicole has been very engaged in the coalition. She asked the Board to appoint Nicole to serve the remainder of the previous long-term care board member's term, through December 2025. Aaron Rhodes made a motion to approve Nicole's appointment, and Olive Gaye seconded the motion. There were no objection and the motion carried. Dr. Hsu said we need to pay more attention to nursing homes, the issues they face and how we can assist.

- **Officer Transition:** Reggie stated that at the annual conference, we announced that Eric Alberts will take over as Board Chair in January 2025 with Clint Mecham coming on as Vice Chair. Reggie thanked Eric and Clint and stated that he would remain engaged. Eric thanked Reggie for his leadership over the past two years.
- **2nd Quarter Contract Deliverables Due 1/15/25:**
 - **HVA:** Lynne the annual update went out for member review and all comments have been incorporated. This was attached to the calendar invitation. Eric moved to approve the HVA as submitted and Maria seconded the motion. There was no opposition and the motion carried. The plan will be shared with all members.
 - **Readiness Assessment:** Lynne advised this is a new ASPR deliverable which replaces the old capabilities assessment and is used as a planning tool for the readiness plan due in March. No board approval is needed and she will share this when it is completed.
 - **Supply Chain Integrity Assessment:** Lynne advised this is a new ASPR priority, and we convened a subject matter expert workgroup to review the plan for 2022 and update it with lessons learned from recent events. The workgroup approved the draft and it has gone out to members for review and comment. We need board approval and there is no board meeting before due date. Eric made a motion to approve the plan noting that any comments received will be addressed and Aaron Rhodes seconded the motion. There were no objections and the motion carried. Lynne will share the final plan with the Board and all members.
 - **HCC Boundary Map:** Lynne said this is a new deliverable and we will submit the Region 5 map that shows our counties.
- **Communications Policy Update re AI Recordings:** Eric Alberts said the Coalition has had requests to allow AI recordings during calls/meetings. As AI recordings are not always reliable, and some of the information we discuss is sensitive, the Executive Committee made a decision not to allow AI recordings. This was added to our communication policy. The Coalition always publishes a summary of meetings. Lynne asked if others have had this request and have concerns. Alan said they do not use AI recordings.
- **2025 Meeting Schedule:** Reggie asked the group if they want to maintain the current Board schedule for 2025. All agreed. Lynne will send a meeting schedule and calendar invitations.

Board Member Updates/Announcements:

Eric thanked Lynne, Matt and Bev for their efforts and Reggie agreed.

Olive Gaye said they are managing flu season in home health.

Lynne reported that we will be scheduling the Great Tornado drill in February.

Dr. Hsu said they are watching respiratory viruses with a little increase in flu and RSV. He shared 2024 was a pretty good year overall. Lynne mentioned the upcoming Florida Infectious Disease

Transportation Network exercise in February with AdventHealth Waterman and the Orlando transport team. She thanked Dr. Hsu for leading this and stated they are using Mpox as the scenario.

Aaron Rhodes said they are continuing normal operations.

Aaron Kissler said they are working on a strategic plan.

Lynne noted that the coalition has kicked off planning for the 2025 FSE with the Concept & Objectives meeting and thanked all who are on the planning team. She will keep the Board updated. The date of the exercise is April 10th.

Reggie said the focus on resiliency at the annual conference was great to have with year ahead.

The meeting was adjourned at 4:55 p.m. Reggie wished all a happy holiday season.